

Fingerprinting Process

Site Information

Call and schedule an appointment

Noccalula Academy, LLC
1223 Noccalula Road
Gadsden, AL 35904
256-442-4960
Monday-Friday
6:30 am – 5:30 pm

***For other locations closest to you visit registration website and select *Locations & Hours*

Step 1 – Registration

Option 1 - Online registration – <https://www.aps.gemalto.com/AL> (case sensitive)

Applicants are responsible for their own registration. Information incorrectly entered during registration and submitted during fingerprinting CAN NOT be corrected and is the responsibility of the applicant. Changes to incorrect registration data MAY be corrected online or by telephone prior to fingerprint submission.

Option 2 – Telephone registration – 866-989-9316

Step 2 – Payment

Fingerprint fee is \$49.65 (in-state applicants); \$57.65 (out-of-state applicants)

Applicants may pay online during registration using a debit or credit card. Applicants may pay at the fingerprint site with money order or cashiers check. Payments must be made to Gemalto Cogent. No cash, credit card or business checks are accepted at the fingerprint locations.

Identity Information

Primary document: valid picture identification document (drivers license)

Secondary documents:

- State Government issued Certificate of Birth
- Military ID card (000 10-2)
- Certificate of Citizenship (N560)
- Certificate of Naturalization (N550)
- INS-I-551 Resident Alien Card issued since 1997
- INS-I-688 Temporary Resident Identification Card
- INS-I-688B, I-766 Employment Authorization Card

Secondary Documentation must be supported by at least two of the following:

- Utility bill (address)
- Voter Registration card
- Vehicle Registration card/title
- Paycheck stub with name/address
- Cancelled check or bank statement

If you have any questions, please call Angie Craig (256-549-2949) or Karla Smith (256-549-2907)